



Home Inspector Course Approval Application

Apply for a home inspector course approval. Include this completed form as a cover page for electronic course submission. Upload your complete signed application with all requested documentation as one inclusive .pdf file to your provider folder in Box.com.

Apply online: <https://professions.dol.wa.gov>

Or mail this completed form and a check or money order (payable to the Department of Licensing) to:

**Home Inspectors
Department of Licensing
PO Box 3917
Seattle, WA 98124-3917**

Fee \$85 (non-refundable)

Licenses are available for self-printing with an online account. If you want us to print and mail your license add a \$5 print fee for each copy to your payment.

- \$0 self-print license online.
- \$5 each. DOL print and mail license. Quantity _____ Total \$ _____

Original applications must include:

- course description
- course curriculum or syllabus
- course outline with learning objectives and hourly breakdown
- texts, handouts, and other instructional materials, or web links to these materials
- final examination and answer key (required for Fundamentals of Home Inspection course)
- Distance Education Delivery Method Approval Application if you check the distance education delivery box.
Only continuing education courses can be offered with distance education delivery.

Renewal applications:

- applications with changes to course:
 - course syllabus
 - copy of the course with changes
- applications with no changes:
 - course curriculum or syllabus
 - texts, handouts, and other instructional materials, or web links to these materials

Application type

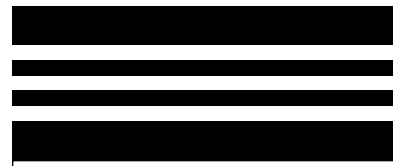
- Original approval
- Renewal (course ID number _____)

Delivery type

- Live lecture
- Distance education for continuing education delivered by _____ method

Provider/Course developer information

TYPE OR PRINT Name of provider/course developer (<i>Last, First, Middle initial</i>)		Web address	
Address (<i>Number, street, and suite or room number</i>)			
City		State	ZIP code
(Area code) Phone number	(Area code) Fax number	Email	
Contact name		Contact (Area code) Phone number	



Indicate date of presentation if this is a seminar, symposium, or conference.

Date _____

Course description

Course title		
Number of clock hours <i>(minimum 2 50 minutes = 1 clock hour)</i>	Exam key attached? <i>(required for the Fundamentals of Home Inspection prelicense course)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	Number of questions <i>(minimum 200 for the Fundamentals of Home Inspection prelicense course)</i>
Description of instructional materials <i>(attach additional sheets if necessary)</i>		
Topics included in this course <i>(check all that apply)</i>		
<input type="checkbox"/> Fundamentals of home inspection	<input type="checkbox"/> Heating	<input type="checkbox"/> Exteriors
<input type="checkbox"/> Communications	<input type="checkbox"/> Ventilation	<input type="checkbox"/> Interiors
<input type="checkbox"/> Structures	<input type="checkbox"/> Air conditioning	<input type="checkbox"/> Consumer protection
<input type="checkbox"/> Plumbing	<input type="checkbox"/> Law and business administration	<input type="checkbox"/> Report writing
<input type="checkbox"/> Electrical	<input type="checkbox"/> Current trends and issues	<input type="checkbox"/> Environmental conditions or hazardous materials

Course presentation outline

Learning unit title	Learning objective	Teaching techniques used	Completion time

Total clock hours _____

Describe how each learning objective covers the subject matter
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Certification

Course satisfaction of requirements
Does this course satisfy the requirements of WAC 308-408B-010?..... Yes No

I declare under penalty of perjury under the law of Washington that the foregoing is true and correct.

Date and place

TYPE or PRINT Name
X

Applicant signature

Providing false information in this application may be cause for denial, suspension, or revocation of your professional license in the State of Washington.