

Real Estate Appraiser **License/Certification Application**

Apply for a real estate appraiser license/certification.

Your application must include:

- · Copies of course completion certificates or copies of the front and back of your official college transcripts for the required courses
- Your Real Estate Appraiser Applicant/Trainee Experience Log and/ or Real Estate Assessor Mass Appraisal Log
- · An official transcript sent to us from your college or university if post-secondary drees or courses are required



Online: https://professions.dol.wa.gov

Or mail this completed form, all required attachments, and a check or money order for the \$740 non-refundable fee (payable to Department of Licensing) to:

Real Estate Appraiser Department of Licensing PO Box 3917 Seattle, WA 98124-3917

Licenses are available for self-printing with an online account.

If you want us to print and mail your license add a \$5 print fee for each copy to your payment.

\$0 self-print license online.

\$5 each. DOL print and mail license. Quantity_____ Total \$_

For questions or language help call: 360.664.6504 or email reappraisers@dol.wa.gov

Application type (choose only one):

Certified general Certified residential State licensed

Applicant

| TYPE or PRINT Name as you would like it to appear on your license | | Former name | |
|---|--------------------------------|-------------|---------------|
| Full legal name (First, Middle, Last) | | • | |
| Social Security number* | | | Date of birth |
| Mailing address (Street or PO Box, City, State, ZIP code) | | | |
| 10-digit phone number (during normal business hours) | Email | | |
| Military? (check if applicable) | | | |
| Current or former: Military member | Military spouse or domestic pa | ırtne | r |
| For Servicemembers and their spouses: military orders, their current license/certifications | | | • |

requirements are met:

- 1. You must provide a copy of the military orders to relocate.
- 2. You must remain in good standing with all jurisdictions where you are licensed in your profession.
- 3. If needed, you must complete any Continuing Education (CE) required to maintain a professional license.

^{*}You are not required to have a Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN or TIN) to apply for or be issued a license. If you do not have an SSN or ITIN, leave that section blank. If you do have a SSN, ITIN or TIN, you are required by federal and state law to provide it on the application (42 U.S.C. 666(a)(13) and RCW 74.20A.320).

Applicant (continued)

State/Jurisdiction

| For Servicemembers and their spouses: When a Servicemember and their spouse must relocate due to |
|--|
| military orders, their current license/certificate may be recognized in the state of Washington. If you hold |
| a license in any jurisdiction (excluding Washington), complete the table below. An original Certification of |
| Licensure/Letter of Good Standing from each jurisdiction may be requested during application review. |

License number

Expiration date

| Legal background | | | | | |
|---|-------------------------|--------------|------------------------|---------------|--------------|
| Answer the following | (N/- 2) - 11 - | | ll | | |
| Answer the questions below. If y | | | - | | |
| Within the last 5 years, in this (fine, suspension, revocation, or occupational license, certification) | , censure, surrender, e | etc.) taken | against any profess | ional | Yes □ No |
| Within the last 5 years, in this convicted of, or entered a ple (Don't include traffic conviction) | a of no contest to a gr | ross misde | meanor or felony cri | me? | Yes □ No |
| Qualifying experience and | | | | | |
| Total number of logged hour | | | al estate appraising | | |
| 2. Total number of logged hour | s of experience in nor | n-residentia | al real estate apprais | sing | |
| List in chronological order all reand the sole proprietor of the c Supervisor." You may attach add | ompany, please list th | ne compan | | | |
| 1 Name of company | Your title/position | | 10-digit phone number | Employer/Supe | ervisor name |
| Company address | | | Dates (From - To) | Monthly hours | Total hours |
| Duties | | | | | |
| 2 Name of company | Your title/position | | 10-digit phone number | Employer/Supe | ervisor name |
| Company address | | | Dates (From - To) | Monthly hours | Total hours |
| Duties | | | | | |
| 3 Name of company | Your title/position | | 10-digit phone number | Employer/Supe | ervisor name |
| Company address | - 1 | | Dates (From - To) | Monthly hours | Total hours |
| Duties | | | l | | <u> </u> |

10-digit phone number

Dates (From - To)

Employer/Supervisor name

Total hours

Monthly hours

Your title/position

4 Name of company

Company address

Duties

Education

An official college transcript or course certificate together with evidence of examination passage must be submitted for all courses listed. You must have successfully completed course work as specified in WAC 308-125-030, 308-125-040, 308-125-045, and 308-125-050.

| | Dates attended (Month/Year) | | Total classroom hours/ college credits (Qtr. or Sem.) | | Course location |
|--------------|-----------------------------|----|---|-----------------|-------------------------------------|
| Course title | From | То | (Qtr. or Sem.) | Course provider | Course location (City and State) |
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Declaration

| Deciaration | |
|---|------|
| Answer the following 1. I authorize any business associates (past and present) and any governmental agencies (local, state, or federal) to release to the Department of Licensing any information required for processing this application | □ No |
| 2. I have read and I agree to follow all the applicable laws and rules of this profession and I understand the penalties for misconduct | □ No |
| 3. I understand that lawsuits or other actions may be filed against me in Washington and I consent that service of process may be made by delivering it to the Director of the Department of Licensing | □ No |
| 4. The Real Estate Appraiser Experience Log submitted with this application is true and correct | □ No |
| For each assignment: | |
| 5. I signed or was recognized in the report, or was responsible for and contributed significantly to the entire report, even though I may not have performed the entire appraisal | □ No |
| 6. If I acted as a review appraiser, I formed an opinion as to the adequacy and appropriateness of the report being reviewed and clearly disclosed the nature of the review process. (Not applicable for trainees.) | □ No |
| 7. I have gained the required hours of real estate appraisal experience through the appraisals listed in the Experience Log. If requested, I will make copies available of any appraisal reports I have prepared | □ No |
| Continue on next page for signature | |

Declaration (continued)

| | TYPE or PRINT Name |
|----------------|--------------------|
| Date and place | Signature |

I declare under penalty of perjury under the law of Washington that the foregoing is true and correct.

Providing false information in this application may be cause for denial, suspension, or revocation of your professional license in the State of Washington.