



**STATE OF WASHINGTON
DEPARTMENT OF LICENSING
HOME INSPECTOR ADVISORY LICENSING BOARD
MEETING AGENDA**

DATE: Thursday, December 14, 2023
TIME: 10:00 a.m.
LOCATION: Virtual via Microsoft Teams
JOIN ON TEAMS APP: [Click here to join the meeting](#)
JOIN ON THE WEB: [Click here to join via web](#)
MEETING ID: 279 682 974 507
PASSCODE: oATMGz
CALL IN: (audio only) 564-999-2000 (Olympia) or 833-322-1218 (Toll Free)
PHONE CONFERENCE ID: 652 460 898 #
**PHYSICAL LOCATION*
ADDRESS:** 405 Black Lake Boulevard
Olympia, Washington 98502

**This is a virtual meeting and Board members will attend virtually (online), not in-person. The public may attend virtually or in-person. We will provide a meeting room to view a broadcast of the meeting, for those that want to attend in-person. The public can comment through either attendance option. Please contact DOLBoards@dol.wa.gov with any questions.*

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of Minutes**
 - 4.1. **Approval of June 15, 2023 Minutes**
 - 4.2. **Approval of September 21, 2023 Minutes**
5. **Awards/Recognition**

None.
6. **Old Business**

None.
7. **New Business**
 - 7.1. **2024 Calendar Review and Approval**

Staff will present the proposed 2024 calendar of Board meetings.
8. **Reports**
 - 8.1. **Subcommittee Reports**

Each subcommittee will provide a report-out on the progress they have made.

 - 8.1.1. **Changing Business Practices (CBP) Subcommittee**
 - 8.1.2. **Diversity, Equity & Inclusion (DEI) Subcommittee**

- 8.1.3. Education Subcommittee
- 8.2. Central Investigations and Audits Unit
 - 8.2.1. Complaint Case Counts
- 8.3. Licensee and Customer Support Services
 - 8.3.1. Licensee Count Report
- 8.4. Boards, Commissions, and Outreach
 - 8.4.1. Master Action Item List

9. Public Comments

The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to DOLBoards@dol.wa.gov no less than two business days prior to the meeting with the subject line "Public Comment: Home Inspector Board." In response to all public comments, the Board is limited to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.

10. Conclusion

- 10.1. Announcements
- 10.2. Requests for Future Agenda Items
- 10.3. Review of Action Items and Agenda Items for Next Meeting

11. Adjournment

Next Board Meeting:

March 14, 2024*

10:00 a.m.

Virtual via Microsoft Teams

**Pending Board approval of 2024 calendar.*